



قمكشن كو مفولن ايديال سنديرين برحد  
Ideal Group Holdings Sdn. Bhd.

Lot 173/76, Jalan Bengkurong Masin, Kampong Masin, BH2723, P.O. Box 1611,  
Bandar Seri Begawan BS8673, Negara Brunei Darussalam  
Tel No: 268 0267 | 268 0270 | 268 0817/8 | 268 0738 | 268 0186/7  
Fax No: Admin | 268 0189 | Email: ideal@brunet.bn | Website: www.idealbrunei.com

Please attach a  
non-returnable  
photo

**APPLICATION FOR EMPLOYMENT**

Date: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

Expected Salary: \_\_\_\_\_

**PERSONAL DETAILS**

Name: Mr. / Miss / Mrs.		
Date of Birth: / /	Birth Place:	Race:
Country of Origin:	Nationality:	
Home Address:		
Correspondence Address:		
Permanent Address in Country of Origin:		
Contact Number: (H)	(O)	(M)
E-mail Address:		
Identity Card No.:	Color: Y / R / P / G	Place & Date of Issue:
Passport No.:	Place & Date of Issue:	
Marital Status:	Spouse's Name:	

**NAME(S) OF DEPENDANTS**

Name	Date of Birth	Gender	Relationship

## LANGUAGE PROFICIENCY

Main Language & Dialect:

Language	Spoken (Excellent/Fair/Good)	Written (Excellent/Fair/Good)	Reading (Excellent/Fair/Good)

## EDUCATION

Schools and other formal training or education from High School, Technical and Vocational School or Apprenticeship

Name, Place & Country	Type	Year Attended From - To	Certificates Received

## WORKING EXPERIENCE (Attach references, if any)

Name of Employer	Position Held	Salary	From - To	Reason for Leaving

## JOB REFERENCE

Year	Position Held	Name of Project	Project Value

## REFEREES

List 2 persons, not related to you, who are familiar with your character, qualifications and competence whom we may contact

Full Name	Address & Contact No.	Job Description

YES

NO

Do you have any relatives in Ideal Group Holdings Sdn. Bhd.?

[ ]

[ ]

If yes, please state name & relationship.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Have you previously submitted any job application to this firm?

[ ]

[ ]

If yes, please indicate date.

Date: \_\_\_\_\_

Have you ever suffered from a serious nervous disorders or contagious diseases? If yes, please specify:

[ ]

[ ]

\_\_\_\_\_

Do you have any physical defects or disabilities? If yes, please specify:

[ ]

[ ]

\_\_\_\_\_

Have you ever been arrested, indicted or summoned into court as defendant in a criminal proceeding or convicted, fined or imprisoned for the violation of any law? (excluding minor traffic offences)

[ ]

[ ]

Have you ever been discharged or forced to resign from any position? If yes, please specify:

[ ]

[ ]

\_\_\_\_\_

Have you any objections to our making inquiries of your present employer?

[ ]

[ ]

If you are offered employment with Ideal Group Holdings Sdn. Bhd., please state the earliest date on which you would be available to start work.

\_\_\_\_\_

I, the undersigned hereby certify that the statements made by me at the above are true, complete and correct to the best of my knowledge and belief. Permission is given to the firm to make any inquiries as are necessary in relation to the information given above. I understand that my misrepresentation or material omission made herein or in any other documents requested by the company is liable for immediate termination of service or dismissal with immediate effect.

Date: \_\_\_\_\_

Signature:

\_\_\_\_\_

FOR OFFICIAL USE ONLY

Date Received:

Date Interviewed:

Interviewed Observation & Comments

Interviewed By: \_\_\_\_\_  
(HR Department)

Noted By: \_\_\_\_\_  
(Manager)

Application: Accepted ( ) Rejected ( ) Keep In View ( )

**NOTE:** PLEASE ATTACH PHOTOCOPY OF IC, SCHOOL LEAVING CERTIFICATE AND OTHER RELEVANT DOCUMENTS TO POSITION APPLYING FOR.